Attachment A – PROPOSAL FORM

**INSTRUCTIONS:** Vendors must accurately complete this form in its entirety. Failure to include any of the requested information can result in the vendor being considered non-responsive. Responses to the following questions must be submitted and signed by an authorized Company representative. Attachment is provided as a fillable form .pdf document. Vendors may complete all required information as a stand-alone response (hand-written or typed), or fillable form .PDF document.

**PRINCIPAL OFFICE INFORMATION / ADDRESS:**

Individual / Company Name:

Street Address

City

State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip Code

Telephone

Email

Taxpayer Identification Number

#### ATTACHMENT A – PROPOSAL FORM, Continued

**VENDOR QUESTIONNAIRE:***Submitted proposal should include all of the following information and answer all questions below.*

1. **VENDOR STATEMENT**: Provide a description of the history of your company, including overall experience, business culture, number of active employees, corporate/main office location, etc. How many years have you been providing the requested system and services? How many active customers does your proposed software system currently have?
2. **STAFFING:** Provide a description of the proposed staffing.
3. **OTHER INFORMATION:** Include any other information that would be helpful to the County.

##### ATTACHMENT A – PROPOSAL FORM, Continued

1. **REFERENCES: Please state references of similar that required similar size and scope of project. The County reserves the right to check all references furnished and consider responses received in determining the award**

|  |
| --- |
| Reference 1 |
| Customer Name |  | Contact Person |  |
| Contact Number |  | Contact Email |  |
| Project Description |  |

|  |
| --- |
| Reference 2 |
| Customer Name |  | Contact Person |  |
| Contact Number |  | Contact Email |  |
| Project Description |  |

*The undersigned hereby authorizes the County to obtain all information that said recipient may have concerning the undersigned’s contract performance history and releases all parties from all liability for any damage that may result from furnishing the same to the County. A photocopy of this authorization shall be deemed equivalent to the original.*

BY:

Signature of Authorized Representative Date

Authorized Representative’s Printed Name, Title, and Company Name (and Legal Name) for Business

# Attachment B – VENDOR CONDITIONS

Vendor has read the solicitation documents in their entirety and agrees to the conditions set forth below.

**Incurred Expenses / Confidentiality:**

The County is not responsible for any cost or expense incurred by Vendor preparing and submitting qualifications prior to execution of an agreement.

**Conflict of Interest:**

By submission of a response, the Vendor agrees that at the time of submittal, he/she: (1) has no interest (including financial benefit, commission, etc.) and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of vendor’s services, or (2) benefit from an award resulting in a “Conflict of Interest.” Vendor shall identify interests, and the individuals involved, on separate paper with the response and understand that the County, at its discretion may reject their submission.

**Iran Linked Business:**

By submission of this form, Vendor certifies, under civil penalty for false certification, that it is fully eligible to do so under law and that it is not an “Iran linked business,” as that term is defined in the Michigan Economic Sanctions Act, 2012 P.A. 517.

**Insurance**:

By submission of this form, Vendor agrees upon request to provide proof of the following insurance coverages: Workers Compensation, Employer’s Liability, Comprehensive General Liability and if applicable, Automobile and Professional Malpractice. Coverage limits are to be statutory and if no statute is applicable, at least $1,000,000 per occurrence or claim and $2,000,000 aggregate. These limits may be provided in single lawyers or by combinations of primary and excess/umbrella policy layers. These coverages shall protect the Vendor, and County and their employees, agents, representatives, invitees and subcontractors against claims arising out of the work performed or products provided. The County and its elected officials, officers, employees, agents and volunteers are to be additional insureds and a thirty notice is required to the County in the event of coverage termination.

**Debarment and Suspension:**

Vendor certifies to the best of its knowledge and belief, that the corporation, LLC, partnership, or sole proprietor, and/or its’ principals, owners, officers, shareholders, key employees, directors and member partners are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.

BY:

Signature of Authorized Representative Date

Authorized Representative’s Printed Name, Title, and Company Name (and Legal Name) for Business

**ATTACHMENT C – PRICING FORM**

*The undersigned hereby agrees to perform all work in accordance with the specifications, terms, and conditions of the County’s RFP 21-15 for the costs described below. The fees proposed shall be considered firm and cannot be altered after receipt of the bid by the County per the terms of this RFP. The pricing shall not change over the term of any contract executed as a result of this RFP. All costs must be identified in contractor’s response.*

**Do you confirm that you have thoroughly read and reviewed all documents associated with this solicitation? Yes \_\_\_\_ No \_\_\_\_**

**COST PER POUND:** Unless otherwise noted, all categories listed below, including both liquid and solid materials, should be bid at a NET PER POUND PRICE. A net per pound price is the price per pound of waste as it is loaded into your vehicle, minus the weight of the gaylord, pallet, drum and all packing materials. Most solvents/flammable liquids will be bulked on site. Other chemicals will be lab or loose packed. An estimate of the weight of each container must be provided before leaving the site.

Costs that are bid should include ALL processing, treatment, and disposal costs for the material collected at the site, even if materials must be repacked later for transportation and/or disposal.

**PLEASE NOTE:** Costs for all packaging materials (drums, vermiculite, pH paper, etc.) and training courses must be included in the cost of disposal and not listed as a separate expense.

**ATTACHMENT C – PRICING FORM, continued**

|  |  |  |  |
| --- | --- | --- | --- |
| WASTE CATEGORY | WASTE MGT. METHOD\*  | HANDLING METHOD\*\* | PER POUND PRICE |
| Ammonia |  |  |  |
| Ammunition |  |  |  |
| Acids |  |  |  |
| Aerosols – non-pesticide |  |  |  |
| Aerosols – pesticide |  |  |  |
| Bases |  |  |  |
| Batteries, alkaline & button cell |  |  |  |
| Batteries, lithium |  |  |  |
| Cleaners, pH 4 to 10 |  |  |  |
| Dangerous When Wet |  |  |  |
| Dioxin precursors |  |  |  |
| Fireworks |  |  |  |
| Flammable liquids, bulked |  |  |  |
| Flammable liquids, loose packed |  |  |  |
| Flammable Solids |  |  |  |
| Fluorescent bulbs |  |  |  |
| Freon cylinders – one pound |  |  |  |
| Gun Powder |  |  |  |
| “Lethal Air” pesticide cylinders |  |  |  |
| Mercury debris |  |  |  |
| Mercury, metallic |  |  |  |
| Methylene Chloride |  |  |  |
| Miscellaneous liquids – low BTU |  |  |  |
| Miscellaneous solids |  |  |  |
| Oil-based paint, loose packed |  |  |  |
| Oil-based paint, PCB>50 ppm |  |  |  |
| Organic peroxides |  |  |  |
| Oxidizers |  |  |  |
| Pharmaceuticals, solids |  |  |  |
| Pharmaceuticals, liquids |  |  |  |
| PCBs |  |  |  |
| Pesticides, liquid |  |  |  |
| Pesticides, solid |  |  |  |
| Poisons, N.O.S. |  |  |  |
| Propane cylinders – one pound |  |  |  |
| Signal flares |  |  |  |
| Smoke Detectors/CO2 Detectors |  |  |  |

\*Waste Management Method Used \*\*Handling Method

DI – Destructive Incineration LP – Lab Pack

RC – Recycle/Reuse LO – Loose Pack

FI – Fuel Incineration BU – Bulk

LF – Hazardous Waste Landfill GB – Gaylord Box

NE – Neutralization PA – Palletize

ST – Stabilization

**ATTACHMENT C – PRICING FORM, continued**

**PERSONNEL COSTS**

On-site Labor – Qualified Personnel

Only for time at the facility or Special Collection

Cost/hour/per person $\_\_\_\_\_\_\_\_\_\_

**TRANSPORTATION COST**

Flat rate per trip –

(do not give cost/mile) $\_\_\_\_\_\_\_\_\_\_

**WASTE MANAGEMENT METHOD DEFINITIONS**

DI Destructive Incineration

Treatment by thermal destruction at a high temperature hazardous waste incinerator where the physical destruction is the sole intent of the treatment process.

RC Recycle/Reuse

 Waste is sent for resource recovery where the raw materials used for making the material before it became a waste are recovered to make new materials of the same or different nature (does not include fuel incineration).

FI Fuel Incineration

 Treatment by thermal destruction where the waste, either by itself or blended with another material, is burned to recover its potential thermal energy.

LF Landfill

 Disposal of waste in the ground at a hazardous waste landfill.

NE Neutralization/Treatment

 Treatment by chemically adjusting the pH of the waste such that the waste can be discharged into a publicly owned treatment works (does not apply if after neutralization, the waste is still hazardous and is sent for disposal or treatment by one of the other methods described herein).

ST Stabilization

 Treatment where waste is chemically stabilized into a solid or semi-solid state such that it no longer exhibits hazardous characteristics and can be managed as non-hazardous waste (does not apply if after stabilization, waste is still hazardous and is sent for disposal or treatment by one of the other methods described herein).